

NESTLÉ (MALAYSIA) BERHAD

Registration No.: 198301015532 (110925-W)
(Incorporated in Malaysia)



Good food, Good life

Petaling Jaya, 29 March 2021

To: Shareholders of Nestlé (Malaysia) Berhad

Dear Shareholders,

Re: Annual General Meeting 2021 and Annual Report 2020

We are pleased to enclose together with this booklet the following documents:

- a. **Notice of Annual General Meeting dated 29 March 2021;**
- b. **Proxy Form for the Annual General Meeting 2021;**
- c. **A postcard containing the QR Code to access the digital version of the Annual Report 2020 and Circular to Shareholders dated 29 March 2021 in relation to:-**
 - Part A: Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature; and**
 - Part B: Proposed Amendments to the Company's Constitution.**
- d. **Administrative details for the Annual General Meeting 2021; and**
- e. **Privacy Notice to Shareholders.**

BY ORDER OF THE BOARD

TENGGU IDA ADURA TENGGU ISMAIL

Company Secretary
(SSM PC No. 201908001581)
(MACS 01686)

NESTLÉ (MALAYSIA) BERHAD

Registration No.: 198301015532 (110925-W)
(Incorporated in Malaysia)

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the 37th Annual General Meeting ("AGM") of the Company will be held on a fully virtual basis through live streaming from the broadcast venue at the Auditorium, Level 3A, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia on Wednesday, 28 April 2021 at 10.00 a.m. for the transaction of the following business:

AGENDA

As Ordinary Business

1. TO RECEIVE the statutory financial statements for the financial year ended 31 December 2020 and the Directors' and Auditors' reports thereon.

Please refer to Explanatory Note 1

2. TO RE-ELECT the following Directors retiring in accordance with Article 97.1 of the Constitution of the Company:

2.1 Juan Aranols

2.2 Dato' Dr. Nirmala Menon

Resolution 1

Please refer to Explanatory Note 2

3. TO RE-ELECT the following Directors retiring in accordance with Article 106 of the Constitution of the Company:

3.1 Dato' Hamidah Naziadin

3.2 Datin Sri Azlin Arshad

Resolution 2

Resolution 3

Please refer to Explanatory Note 2

4. TO RE-APPOINT Ernst & Young PLT (Firm No. 202006000003 (LLP0022760-LCA) & AF 0039) as Auditors of the Company and to authorise the Directors to fix their remuneration.

Please refer to Explanatory Note 3

Resolution 4

As Special Business

TO CONSIDER AND IF THOUGHT FIT, to pass the following as Ordinary Resolutions, unless otherwise indicated:

5. TO APPROVE the following payments to the Directors:

5.1 Fees of RM1,240,000.00 for the financial year ended 31 December 2020.

5.2 Benefits of RM200,000.00 for the financial period from 1 July 2021 to 30 June 2022.

Resolution 5

Resolution 6

6. Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature, as set out under Section 2.3(a), Part A of the Circular to Shareholders dated 29 March 2021.

"THAT approval be hereby given for the renewal of the mandate granted by the Shareholders of the Company on Thursday, 30 April 2020 pursuant to paragraph 10.09 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, authorising the Company and/or its subsidiaries to enter into the recurrent related party transactions of a revenue or trading nature as set out in Section 2.3(a), Part A of the Circular to Shareholders dated 29 March 2021 with the related parties mentioned therein which are necessary, for the Company and/or its subsidiaries' day-to-day operations and which are carried out in the ordinary course of business on terms which are not more favourable to the related parties than those generally available to the public and are not to the detriment of minority Shareholders.

THAT the authority conferred by such mandate shall commence upon the passing of this resolution and continue to be in force until:

- (i) the conclusion of the next AGM of the Company following the forthcoming AGM at which such mandate is approved, at which time it will lapse, unless by a resolution passed at the next AGM, the mandate is renewed;

NOTICE OF ANNUAL GENERAL MEETING

- (ii) the expiration of the period within which the next AGM of the Company after the forthcoming AGM is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but must not extend to such extension as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or
- (iii) revoked or varied by resolution passed by the Shareholders in a general meeting;

whichever is earlier;

THAT the Directors be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) to give effect to the transactions contemplated and/or authorised by this resolution."

Please refer to Explanatory Note 4

Resolution 7

7. Proposed Amendments to the Company's Constitution

"THAT the alterations, modifications, additions or deletions to the Company's Constitution as set out in Part B of the Circular to Shareholders dated 29 March 2021 accompanying the Company's Annual Report for the financial year ended 31 December 2020 be and are hereby approved."

Please refer to Explanatory Note 5

**Special
Resolution**

8. TO TRANSACT any other business for which due notice shall have been given.

BY ORDER OF THE BOARD

TENGGU IDA ADURA TENGGU ISMAIL

Company Secretary
(SSM PC No. 201908001581)
(MACS 01686)

Petaling Jaya
29 March 2021

Notes:

Virtual Annual General Meeting ("AGM")

- (i) The 37th AGM of the Company will be conducted on a fully virtual basis through live streaming and Remote Participation and Electronic Voting ("RPEV") facilities which will be made available on the online portal of Boardroom Share Registrars Sdn. Bhd. at <https://web.lumiagm.com>. Please refer to the Administrative Details for the 37th AGM for the procedures to register, participate and vote remotely via the RPEV facilities.
- (ii) For the purpose of complying with Section 327(2) of the Companies Act 2016, the Chairman of the meeting is required to be present at the main venue of the AGM. Members/Proxies/Corporate Representatives will not be allowed to attend this AGM in person at the broadcast venue on the day of the AGM.

Appointment of Proxy

- (iii) A member of the Company entitled to attend and vote at the virtual meeting is entitled to appoint a proxy to attend and vote in his/her place. A proxy may, but need not be, a member of the Company.
- (iv) The instrument appointing a proxy shall be in writing under the hand of the appointer or of his/her attorney duly authorised in writing, or if the appointor is a corporation, either under the corporation's seal or under the hand of an officer or attorney duly authorised.

NOTICE OF ANNUAL GENERAL MEETING

- (v) Where a member of the Company is an authorised nominee as defined under the Security Industry (Central Depositories) Act 1991, he/she may appoint not more than two proxies in respect of each Securities Account he/she holds with ordinary shares of the Company standing to the credit of the said Securities Account. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one Securities Account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.

Where an authorised nominee appoints two proxies, or where an exempt authorised nominee appoints two or more proxies, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.

- (vi) An authorised nominee or an exempt authorised nominee with more than one Securities Account must submit a separate instrument of proxy for each securities account.
- (vii) The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy of such power or authority shall be deposited at the office of the Poll Administrator, Boardroom Share Registrars Sdn. Bhd. (Registration No.: 199601006647 (378993-D)) at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or at its website at <https://boardroomlimited.my> ("eProxy Lodgement"). All proxy forms submitted must be received by the Company not less than 48 hours before the time appointed for the holding of the meeting (i.e. Monday, 26 April 2021 at 10.00 a.m.) or any adjournment thereof. In default the instrument of proxy shall not be treated as valid.
- (viii) In respect of deposited securities, only members whose names appeared in the Record of Depositors as at Tuesday, 20 April 2021 shall be entitled to attend, speak and vote at the meeting or appoint proxies to attend, speak and vote on his/her behalf.

Explanatory Notes on Ordinary Business:

1. Audited Financial Statements

This item of the Agenda is meant for discussion only. The provisions of Section 340(1) of the Companies Act 2016 require that the audited financial statements and the Reports of the Directors and Auditors thereon be laid before the Company at its AGM. As such, this Agenda item is not a business which requires a resolution to be put to vote by the Shareholders.

2. Re-election of Retiring Director

Juan Aranols, Dato' Hamidah Naziadin and Datin Sri Azlin Arshad, being eligible, are standing for re-election as Directors of the Company and have offered themselves for re-election.

Dato' Dr. Nirmala Menon has informed the Company that she does not wish to seek for re-election. She will retain office until the conclusion of the 37th AGM and will retire in accordance with Article 97.1 of the Constitution of the Company.

3. Re-appointment of Ernst & Young PLT (Firm No. 202006000003 (LLP0022760-LCA) & AF 0039), as Auditors of the Company ("Ernst & Young PLT")

The Board had at its meeting held on Tuesday, 23 February 2021 approved the recommendation by the Audit Committee to re-appoint Ernst & Young PLT. The Board and Audit Committee collectively agreed that Ernst & Young PLT has met the relevant criteria prescribed by Paragraph 15.21 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

Explanatory Notes on Special Business:

4. Recurrent Related Party Transactions

The proposed Ordinary Resolution is to seek a renewal of the Shareholders' mandate to allow the Company and/or its subsidiaries to enter into recurrent related party transactions of a revenue or trading nature. For further information, please refer to the Part A of the Circular to Shareholders dated 29 March 2021 accompanying the Company's Annual Report for the financial year ended 31 December 2020.

5. Proposed Amendments to the Company's Constitution

The proposed amendments are to align the Constitution with the prevailing statutory and regulatory requirements, to render clarity and consistency throughout the Constitution as well as to enhance administrative efficiency. Please refer to the Part B of the Circular to Shareholders dated 29 March 2021 accompanying the Company's Annual Report for the financial year ended 31 December 2020, for the details of the proposed amendments to the Constitution.



Please scan this QR code to access our digital Annual Report 2020.

The Annual Report 2020 and other accompanying documents are also available online at nes.tl/AnnualReportMY and will be sent by electronic mail to Shareholders who have maintained their e-mail addresses in the Record of Depositors with Bursa Malaysia Depository Sdn. Bhd.

PROXY FORM

Nestlé (Malaysia) Berhad

Registration No.: 198301015532 (110925-W) (Incorporated in Malaysia)

No. of shares held

CDS Account No.

I/We _____ NRIC No: _____ (New) _____ (Old)
of _____

being a member of Nestlé (Malaysia) Berhad, hereby appoint *the Chairman of the meeting or _____
NRIC No: _____ (New) _____ (Old)

of _____ Contact No./ e-mail address _____

or failing him/her, _____ NRIC No: _____ (New)
_____ (Old) of _____ Contact No./ e-mail address _____

as my/our proxy to vote for me/us on my/our behalf at the **37th Annual General Meeting** of the Company to be held on a fully virtual basis through live streaming from the broadcast venue at the **Auditorium, Level 3A, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia on Wednesday, 28 April 2021 at 10.00 a.m.** and at any adjournment thereof.

**Delete if not applicable*

My/Our proxy is to vote as indicated with an "X" below. If no specific direction as to voting is given, the proxy will vote or abstain from voting at his discretion.

Resolutions	For	Against
Ordinary Resolutions:		
1. To re-elect Juan Aranols as a Director of the Company.		
2. To re-elect Dato' Hamidah Naziadin as a Director of the Company.		
3. To re-elect Datin Sri Azlin Arshad as a Director of the Company.		
4. To re-appoint Ernst & Young PLT (Firm No. 202006000003 (LLP0022760-LCA) & AF 0039) as Auditors of the Company and to authorise the Directors to fix their remuneration.		
5. To approve the payment of Directors' fees of RM1,240,000.00 for the financial year ended 31 December 2020.		
6. To approve the payment of Directors' benefits of RM200,000.00 for the financial period from 1 July 2021 to 30 June 2022.		
7. Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature as set out under Section 2.3(a), Part A of the Circular to Shareholders dated 29 March 2021.		
Special Resolution:		
Proposed Amendments to the Company's Constitution, as set out in Part B of the Circular to Shareholders dated 29 March 2021.		

Dated this _____ day of _____ 2021

Witnessed by : _____

Signature : _____

Address/ : _____

Contact No. _____

Company Stamp : _____

Occupation : _____

Signature of Shareholder or Common Seal

Notes:

Virtual Annual General Meeting ("AGM")

- (i) The 37th AGM of the Company will be conducted on a fully virtual basis through live streaming and Remote Participation and Electronic Voting ("RPEV") facilities which will be made available on the online portal of Boardroom Share Registrars Sdn. Bhd. at <https://web.lumiagm.com>. Please refer to the Administrative Details for the 37th AGM for the procedures to register, participate and vote remotely via the RPEV facilities.
- (ii) For the purpose of complying with Section 327(2) of the Companies Act 2016, the Chairman of the meeting is required to be present at the main venue of the AGM. Members/Proxies/Corporate Representatives will not be allowed to attend this AGM in person at the broadcast venue on the day of the AGM.

Appointment of Proxy

- (iii) A member of the Company entitled to attend and vote at the virtual meeting is entitled to appoint a proxy to attend and vote in his/her place. A proxy may, but need not be, a member of the Company.
- (iv) The instrument appointing a proxy shall be in writing under the hand of the appointer or of his/her attorney duly authorised in writing, or if the appointer is a corporation, either under the corporation's seal or under the hand of an officer or attorney duly authorised.
- (v) Where a member of the Company is an authorised nominee as defined under the Security Industry (Central Depositories) Act 1991, he/she may appoint not more than two proxies in respect of each Securities Account he/she holds with ordinary shares of the Company standing to the credit of the said Securities Account. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one Securities Account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. Where an authorised nominee appoints two proxies, or where an exempt authorised nominee appoints two or more proxies, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- (vi) An authorised nominee or an exempt authorised nominee with more than one Securities Account must submit a separate instrument of proxy for each securities account.
- (vii) The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy of such power or authority shall be deposited at the office of the Poll Administrator, Boardroom Share Registrars Sdn. Bhd. (Registration No.: 199601006647 (378993-D)) at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or at its website at <https://boardroomlimited.my> ("eProxy Lodgement"). All proxy forms submitted must be received by the Company not less than 48 hours before the time appointed for the holding of the meeting (i.e. Monday, 26 April 2021 at 10.00 a.m.) or any adjournment thereof. In default the instrument of proxy shall not be treated as valid.
- (viii) In respect of deposited securities, only members whose names appeared in the Record of Depositors as at Tuesday, 20 April 2021 shall be entitled to attend, speak and vote at the meeting or appoint proxies to attend, speak and vote on his/her behalf.

Please fold here to seal

Affix Postage
Stamp

Poll Administrator

Boardroom Share Registrars Sdn. Bhd.

(Registration No.: 199601006647 (378993-D))

11th Floor, Menara Symphony

No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13

46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia

Tel: (03) 7890 4700 Fax: (03) 7890 4670

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ADMINISTRATIVE DETAILS FOR THE FULLY VIRTUAL 37TH ANNUAL GENERAL MEETING

Date : Wednesday, 28 April 2021

Time : 10.00 a.m.

Venue : Auditorium, Level 3A, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia

Virtual Annual General Meeting ("AGM")

In view of the Coronavirus ("COVID-19") pandemic and as a precautionary measure, the Company wishes to inform you that the AGM will be conducted on a fully virtual basis through live streaming and online remote voting ("e-Voting") using the Remote Participation and Electronic Voting ("RPEV") facilities which will be made available on the online portal of Boardroom Share Registrars Sdn. Bhd. ("Boardroom") at <https://web.lumiagm.com>. This is done out of concern for the health and wellbeing of our Shareholders and we strongly encourage our Shareholders to take advantage of the RPEV facilities.

The broadcast venue is only meant to facilitate the conduct of the AGM. In accordance with Section 327(2) of the Companies Act 2016, the Chairman of the meeting shall be at the broadcast venue of AGM. Members/Proxies/Corporate Representatives will not be allowed to attend the AGM in person nor admitted at the broadcast venue on the day of the AGM.

Entitlement to Attend/Participate, Speak and Vote

Only a member or Depositor whose name appears in the Record of Depositors as at Tuesday, 20 April 2021 (General Meeting Record of Depositors) shall be entitled to attend/participate at the AGM or appoint proxy/ies to attend/participate, speak and/or vote on his/her behalf.

Voting Procedures

1. Voting at the AGM will be conducted by way of a poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. Boardroom and Coopers Professional Scrutineers Sdn. Bhd. have been appointed as the Poll Administrator and independent scrutineers respectively during the AGM.
2. e-Voting for all the resolutions set out in the Notice of AGM will commence from 10.30 a.m. on Wednesday, 28 April 2021 until a time when the Chairman announces the completion of the voting session.
3. Members and proxies are required to use the following methods to vote remotely:-
 - a. Launch Lumi AGM by scanning the QR code given to you in the email along with your remote participation User ID and Password;
or
 - b. Access Lumi AGM via the website URL <https://web.lumiagm.com>.For the purpose of this AGM, e-Voting can be carried out by using either personal smart mobile phones, tablets, personal computers or laptops.
4. During the AGM, the Chairman will invite the Poll Administrator to give a briefing on the e-Voting housekeeping rules. The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of poll.
5. The Scrutineer will verify the poll result reports upon the closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether resolutions put to vote were successfully carried or otherwise.

Proxy and Lodgement of Proxy Form

1. If you wish to personally participate in this AGM, please do not appoint any proxy/ies. You will not be allowed to participate in the meeting together with a proxy appointed by you.
2. If you are unable to participate in this AGM and wish to appoint the Chairman of the meeting or a proxy to vote on your behalf, please submit your proxy form in accordance with the notes and instructions printed therein. Proxy forms received via facsimile and/or e-mail will not be accepted.

NESTLÉ (MALAYSIA) BERHAD

Registration No.: 198301015532 (110925-W)
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- The original copy of the proxy form must reach the Poll Administrator, Boardroom at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia not less than 48 hours before the time appointed for the holding of the AGM (i.e Monday, 26 April 2021 at 10.00 a.m.), or any adjournment thereof.
- The proxy appointment may also be lodged electronically at <https://boardroomlimited.my> ("eProxy Lodgement") which is free and available to all individual Shareholders, not less than 48 hours before the time appointed for the holding of the AGM (i.e Monday, 26 April 2021 at 10.00 a.m.), or any adjournment thereof. For further information on the electronic lodgement of Proxy Form, kindly refer to the "Electronic Lodgement of Form of Proxy" below:

STEP 1: REGISTER ONLINE WITH BOARDROOM SMART INVESTOR PORTAL (FOR FIRST TIME REGISTRATION ONLY)

(Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 on eProxy Lodgement.)

- Access website <https://boardroomlimited.my>
- Click <<Login>> and click <<Register>> to sign up as a user.
- Complete the registration and upload a softcopy of your MyKAD/Identification Card (front and back) or Passport in JPEG or PNG format.
- Please enter a valid email address and wait for Boardroom's email verification.
- Your registration will be verified and approved within one business day and an email notification will be provided to you.




STEP 2: e-PROXY LODGEMENT

- Access website <https://boardroomlimited.my>
 - Login with your User ID and Password given above.
 - Go to "**e-PROXY LODGEMENT**" and browse the Meeting List for "**NESTLÉ (MALAYSIA) BERHAD 37th ANNUAL GENERAL MEETING**" and click "**APPLY**".
 - Read the terms & conditions and confirm the Declaration.
 - Enter your CDS Account Number and indicate the number of securities.
 - Appoint your proxy(ies) or the Chairman of the AGM and enter the required particulars for your proxy(ies).
 - Indicate your voting instructions – FOR or AGAINST, otherwise your proxy(ies) will decide your votes.
 - Review and confirm your proxy(ies) appointment.
 - Click submit.
 - Download or print the e-Proxy Form acknowledgment for your record.
- If you have submitted your proxy form prior to the AGM and subsequently decide to appoint another person or wish to personally participate in the AGM, please write to BSR.Helpdesk@boardroomlimited.com to revoke the earlier appointed proxy(ies) at least 48 hours before the AGM. On revocation, your proxy(ies) will not be allowed to participate in the AGM. In such event, you should advise your proxy(ies) accordingly.

Remote Participation and Electronic Voting ("RPEV")

- All Shareholders including (i) individual Shareholders; (ii) corporate Shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees shall use the RPEV facilities to participate and vote remotely at the AGM. You will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.
- Kindly follow the steps below to request for your login ID and password and usage of the RPEV facilities:

PROCEDURES	ACTIONS
BEFORE THE DAY OF THE AGM	
1. Register as a user with Boardroom Smart Investor Portal (for first time registration only)	Please refer to STEP 1: REGISTER ONLINE WITH BOARDROOM SMART INVESTOR PORTAL , as above. <i>(Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 on eProxy Lodgement.)</i>

PROCEDURES	ACTIONS
BEFORE THE DAY OF THE AGM	
2. Submit your request for remote participation (User ID and Password)	<ul style="list-style-type: none"> Registration is open from 10.00 a.m. Monday, 29 March 2021 up to 10.00 a.m. Monday, 26 April 2021. <p>Individual Members</p> <ul style="list-style-type: none"> Login to https://boardroomlimited.my using your user ID and password Select “VIRTUAL MEETING” from main menu and select the correct corporate event: “NESTLÉ (MALAYSIA) BERHAD 37TH ANNUAL GENERAL MEETING”. Read and agree to the Terms & Conditions and confirm the Declaration. Enter your CDS account number and thereafter submit your request. <p>Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee</p> <ul style="list-style-type: none"> Write in to BSR.Helpdesk@boardroomlimited.com by providing the name of shareholder, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case maybe) to submit the request. Please provide a copy of corporate representative’s MyKad/Identification Card (front and back) or Passport in JPEG or PNG format as well as his/her email address.
3. Email notification	<ul style="list-style-type: none"> You will receive notification from Boardroom that your request(s) has been received and is being verified. After verification of your registration against the General Meeting ROD as at Tuesday, 20 April 2021, you will receive an e-mail from Boardroom either approving or rejecting your registration for remote participation. If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom after the closing date. Please note that the closing date and time to submit your request is by 10.00 a.m. Monday, 26 April 2021.
ON THE DAY OF THE AGM (WEDNESDAY, 28 APRIL 2021)	
4. Login to virtual meeting platform	<ul style="list-style-type: none"> The virtual meeting portal will be opened for login one hour before the commencement of the AGM at 9.00 a.m. on Wednesday, 28 April 2021, which can be accessed via one of the following methods: <ul style="list-style-type: none"> Launch Lumi AGM by scanning the QR Code provided in the email notification; Access the Lumi AGM webportal via the website at https://web.lumiagm.com Insert the Meeting ID number and sign in with the user ID and password provided to you via the email notification in Step (3) above.
5. Participate through Live	<p><i>(Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition.)</i></p> <ul style="list-style-type: none"> If you would like to view the live webcast, select the broadcast icon.  If you would like to ask a question during the AGM, select the messaging icon.  Type your message within the chat box, once completed click the send button.
6. Online Remote Voting	<ul style="list-style-type: none"> Once the meeting is opened for voting, the polling icon  will appear with the resolutions and your voting choices. To vote, simply select your voting direction from the options provided. A confirmation message will appear to show your vote has been received. To change your vote, simply select another voting direction. If you wish to cancel your vote, please press “Cancel”.
7. End of remote participation	Upon the announcement by the Chairman on the closure of the AGM, the Live Streaming will end. You can then logout from the virtual meeting platform.

Proceeding of the Meeting

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants. Therefore, kindly ensure that connectivity for the duration of the meeting is maintained.

- The meeting will start at 10.00 a.m.
- The resolutions set out in the Notice of AGM will be considered at the AGM. You will be asked to vote on these resolutions.
- Voting for all the resolutions set out in the Notice of AGM will commence from 10.30 a.m. Wednesday, 28 April 2021 until a time when the Chairman announces the completion of the voting session.

NESTLÉ (MALAYSIA) BERHAD

Registration No.: 198301015532 (110925-W)
(Incorporated in Malaysia)

Submission of Questions

1. During the meeting, you will have the opportunity to ask questions by submitting your questions via the chat box on the Lumi AGM webportal at <https://web.lumiagm.com> starting at 9.00 a.m. This webportal will remain open throughout the virtual AGM session.
2. Alternatively, Shareholders may submit questions in advance on the AGM resolutions and the Annual Report 2020, commencing from Monday, 12 April 2021 and in any event no later than 10.00 a.m., Friday, 23 April 2021 via Boardroom's website at <https://boardroomlimited.my> using the same user ID and password provided in Step 3 above, and select "SUBMIT QUESTION" to pose questions ("Pre-AGM Meeting Questions").
3. The Board will endeavour to respond to Pre-AGM Meeting Questions and questions submitted from 9.00 a.m. on the day of the 37th AGM and throughout the meeting. However, due to time constraint, not all questions may be answered during the meeting. In such event, responses will be emailed directly to the Shareholders as soon as practicable after the AGM.

Door Gift/E-Coupon/E-Voucher

No door gift/E-Coupon/E-Voucher will be distributed for members/proxies who participate at the AGM.

Recording or Photography

No recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

Annual Report 2020 and Other Documents

As part of our dedicated commitment to sustainable practices, we encourage you to download the following documents from the Company's website nes.tl/AnnualReportMY

1. Notice of the 37th Annual General Meeting, Proxy Form and Administrative Details
2. Nestlé Annual Review 2020
3. Nestlé Corporate Governance & Financial Report 2020
4. Nestlé in Society Report 2020
5. Circular to Shareholders dated 29 March 2021 in relation to:-
Part A: Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature; and
Part B: Proposed Amendments to the Company's Constitution.
6. Corporate Governance Report 2020

Enquiry

If you have any general queries prior to the AGM, or you wish to request for technical assistance to participate in the fully virtual meeting, please contact Boardroom during office hours from Monday to Friday (8.30 a.m. to 5.30 p.m.) details as follows:-

Boardroom Share Registrars Sdn. Bhd.

Address : 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia
General Line : +603-7890 4700 (Helpdesk)
Fax Number : +603-7890 4670
Email : BSR.Helpdesk@boardroomlimited.com

Nestlé (Malaysia) Berhad

Consumer Services : 1800 88 3433

Personal Data

Please refer to the attached Company's Privacy Notice to Shareholders.

BY ORDER OF THE BOARD

TENGGU IDA ADURA TENGGU ISMAIL

Company Secretary
(SSM PC No. 201908001581)
(MACS 01686)

PRIVACY NOTICE TO SHAREHOLDERS OF NESTLÉ (MALAYSIA) BERHAD

1. This privacy notice for personal information ("**Privacy Notice**") is issued to all Shareholders of Nestlé (Malaysia) Berhad ("**Company**", "**we**", "**us**" or "**our**"), pursuant to the Personal Data Protection Act 2010 ("**PDPA**"). Personal information or personal data is information that can be used to identify you on its own or in combination with other data that we collect or have access to.
2. The personal information previously collected and to be collected from you is being, and will continue to be, processed for purposes, including the following:
 - a) communicate with you;
 - b) provide administrative assistance to you and respond to your enquiries and input;
 - c) dividend payments;
 - d) invite you to meetings and events;
 - e) provide you with notices, information and updates concerning us and/or yourself;
 - f) publication of your personal information in any annual reports, circulars, reports, minutes, websites, newsletters, bulletins, brochures or any other materials which may be published internally or to the general public; and
 - g) comply with our legal and regulatory obligations and other purposes required to operate and maintain our business (collectively referred to as "**Purposes**").
3. The types of personal information we collect may include, but is not limited to-
 - a) personal details such as your name, age, occupation, marital status;
 - b) contact details including address, email, telephone number;
 - c) credit information such as your account number for dividend payments;
 - d) photographs, audio and video recordings taken during meetings and events; and
 - e) particulars of your identity card or passport, whether provided through you or your stockbrokers, authorised depository agents or authorised direct members.
4. We will not disclose any of your personal information to any third party without your consent except to:
 - a) the companies in which Nestlé (Malaysia) Berhad has control through either direct or indirect ownership ("**Nestlé Malaysia Group**");
 - b) parties such as service providers, agents and contractors who provide administrative and business support to us and act on our behalf ("**Authorised Third Parties**"); and
 - c) the relevant Bursa Malaysia Berhad entities or persons to whom we are compelled or required under the law to disclose to; where necessary, for the Purposes.
5. It is necessary for us to collect and process your personal information. If you do not provide us with your personal information, or do not consent to this Privacy Notice, we will not be able to comply with legal, regulatory and operational requirements relating to your shareholding or process your personal information for any of the Purposes.
6. We are committed to ensuring that your personal information is stored securely. To the extent that the applicable law allows, you have the right to request for access to, for a copy of, to update or correct, your personal information held by us and at any time to request us to limit the processing and use of your personal information. Notwithstanding the foregoing, we reserve our rights to rely on any statutory exemptions and/or exceptions to collect, use and disclose your personal information.
7. All your written requests or queries should be addressed to:
Nestlé (Malaysia) Berhad
Legal & Secretarial Department
Address : Nestlé (Malaysia) Berhad, 22-1, 22nd Floor, Menara Surian, No. 1, Jalan PJU 7/3, Mutiara Damansara 47810, Petaling Jaya, Selangor.
Contact No. : 03-7965 6000
8. If we do not hear from you within the next fourteen (14) days from the date of issuance of this Privacy Notice, we will take it that you have consented to us continuing to process your personal information in accordance with this Privacy Notice, and we will also take it that all personal information provided by you is accurate and complete, and that none of it is misleading or out of date. You will promptly update us in the event of any change to your personal information.
9. Nestlé is a global company and your personal information may be transferred across borders. Nestlé will ensure that the country your data is transferred to has a similar or equivalent personal information protection laws in place.
10. We reserve the right to update and amend this Privacy Notice from time to time. We will notify you of any amendments to this Privacy Notice via announcements on our website or other appropriate means. If we amend this Privacy Notice, the amendment will only apply to personal information collected after we have posted the revised Privacy Notice.
11. This Privacy Notice is issued in both English and Bahasa Malaysia. In the event of any inconsistencies or discrepancies between the English version and the Bahasa Malaysia version, the English version shall prevail.

NOTIS PRIVASI KEPADA PEMEGANG-PEMEGANG SAHAM NESTLÉ (MALAYSIA) BERHAD

1. Notis privasi untuk maklumat peribadi ("**Notis Privasi**") ini dikeluarkan kepada semua pemegang saham Nestlé (Malaysia) Berhad ("**Syarikat**" atau "**kami**"), menurut Akta Perlindungan Data Peribadi 2010 ("**APDP**"). Maklumat peribadi atau data peribadi adalah maklumat yang boleh digunakan untuk mengenal pasti anda sama ada secara sendiri atau secara kombinasi dengan data lain yang telah kami kumpul atau mempunyai akses .
2. Maklumat peribadi yang dikumpulkan sebelum ini dan yang akan dikumpul daripada anda sedang dan akan terus diproses untuk tujuan-tujuan, termasuk yang berikut:
 - a) berkomunikasi dengan anda;
 - b) memberikan bantuan pentadbiran kepada anda dan membalas pertanyaan-pertanyaan dan input anda;
 - c) pembayaran dividen;
 - d) menjemput anda ke mesyuarat-mesyuarat dan acara-acara;
 - e) memberikan kepada anda notis-notis, maklumat dan kemas kini mengenai kami dan/atau anda;
 - f) penerbitan maklumat peribadi anda dalam mana-mana laporan tahunan, pekeliling, laporan, minit, laman web, surat berita, bulletin, risalah atau apa-apa bahan-bahan lain yang mungkin diterbitkan secara dalaman atau kepada orang awam;
- g) mematuhi obligasi-obligasi perundangan dan pengawalseliaan kami dan tujuan-tujuan lain yang diperlukan untuk mengendalikan dan mengekalkan perniagaan kami (secara kolektif dirujuk sebagai "**Tujuan-Tujuan**").
3. Jenis maklumat peribadi yang kami kumpul mungkin termasuk, tetapi tidak terhad kepada:
 - a) butir-butir peribadi seperti nama, umur, pekerjaan, status perkahwinan anda;
 - b) butir-butir perhubungan termasuk alamat, emel, nombor telefon;
 - c) maklumat kredit seperti nombor akaun anda untuk pembayaran dividen;
 - d) gambar-gambar, audio dan rakaman-rakaman video yang diambil semasa mesyuarat-mesyuarat dan acara-acara; dan
 - e) butir-butir kad pengenalan atau pasport anda, sama ada diberikan melalui anda atau broker saham anda, ejen-ejen depository yang diberi kuasa atau ahli-ahli langsung yang diberi kuasa.
4. Kami tidak akan mendedahkan apa-apa maklumat peribadi anda kepada mana-mana pihak ketiga tanpa persetujuan anda kecuali kepada:
 - a) syarikat-syarikat yang mana Nestlé (Malaysia) Berhad mempunyai kawalan sama ada menerusi pemilikan langsung atau tidak langsung ("**Kumpulan Nestlé Malaysia**");
 - b) pihak-pihak seperti pembekal-pembekal perkhidmatan, ejen-ejen dan kontraktor-kontraktor yang menyediakan bantuan pentadbiran dan perniagaan kepada kami dan bertindak bagi pihak kami ("**Pihak-Pihak Ketiga Yang Diberi Kuasa**"); dan
 - c) entiti-entiti Bursa Malaysia Berhad yang berkaitan atau orang-orang yang mana kami diwajibkan atau dikehendaki di bawah undang-undang untuk membuat pendedahan; di mana perlu, untuk Tujuan-Tujuan tersebut.
5. Ia adalah perlu bagi kami mengumpul dan memproses maklumat peribadi anda. Jika anda tidak memberikan maklumat peribadi anda kepada kami, atau tidak bersetuju kepada Notis Privasi ini, kami tidak akan dapat mematuhi keperluan-keperluan undang-undang, pengawalseliaan dan operasi yang berkaitan dengan pegangan saham anda atau memproses maklumat peribadi anda untuk mana-mana Tujuan-Tujuan tersebut.
6. Kami adalah komited untuk memastikan bahawa maklumat peribadi anda disimpan dengan selamat. Setakat mana undang-undang berkenaan membenarkan, anda mempunyai hak untuk meminta akses kepada, untuk mendapatkan salinan bagi, untuk mengemas kini atau membetulkan, maklumat peribadi anda yang disimpan oleh kami dan pada bila-bila masa meminta kami menghendak pemprosesan dan penggunaan maklumat peribadi anda. Walau apa pun yang tersebut di atas, kami memelihara hak kami untuk bergantung kepada apa-apa pengecualian statutori dan/atau pengecualian-pengecualian untuk mengumpul, menggunakan dan mendedahkan maklumat peribadi anda.
7. Semua permintaan atau pertanyaan bertulis hendaklah dialamatkan kepada:

Nestlé (Malaysia) Berhad
Legal & Secretarial Department
Alamat : Nestlé (Malaysia) Berhad, 22-1, 22nd Floor, Menara Surian, No. 1, Jalan PJU 7/3, Mutiara Damansara 47810, Petaling Jaya, Selangor.
Nombor untuk dihubungi : 03-7965 6000
8. Jika kami tidak menerima apa-apa balasan daripada anda dalam tempoh empat belas (14) hari yang berikut dari tarikh pengeluaran Notis Privasi ini, kami akan menganggap bahawa anda telah bersetuju untuk kami terus memproses maklumat peribadi anda selaras dengan Notis Privasi ini, dan kami juga akan menganggap bahawa semua maklumat peribadi anda yang diberikan oleh anda adalah tepat dan lengkap, dan bahawa tiada maklumat peribadi yang mengelirukan atau yang belum dikemas kinikan. Anda akan segera mengemas kini kami sekiranya terdapat apa-apa perubahan kepada maklumat peribadi anda.
9. Nestlé adalah sebuah syarikat global dan maklumat peribadi anda mungkin dipindah merentasi sempadan. Nestlé akan memastikan bahawa negara di mana data anda dipindahkan mempunyai tahap undang-undang perlindungan maklumat peribadi yang sama atau setara.
10. Kami memelihara hak untuk mengemas kini dan meminda Notis Privasi ini dari semasa ke semasa. Kami akan memaklumkan anda tentang apa-apa pindaan kepada Notis Privasi ini melalui pengumuman di laman web kami atau cara-cara lain yang wajar. Jika kami meminda Notis Privasi ini, pindaan tersebut hanya akan terpakai kepada maklumat peribadi yang dikumpul selepas kami memaparkan Notis Privasi terpinda tersebut.
11. Notis Privasi ini disediakan dalam Bahasa Inggeris dan Bahasa Malaysia. Jika terdapat apa-apa ketidakseragaman atau percanggahan antara versi Bahasa Inggeris dan versi Bahasa Malaysia, maka versi Bahasa Inggeris akan digunapakai.